

AGENDA for the EXECUTIVE COMMITTEE
IAPWS

KYOTO, JAPAN. 29 AUGUST – 3 SEPTEMBER, 2004

Sunday, 29 August 2004. Opening Session (9:00 – 10:30am)

- Opening Remarks and Welcome
- 1. Adoption of Agenda
- 2. Preparation for IAPWS General Assembly
 - 2.1 Host Country for 15th ICPWS
- 3. IAPWS Business and Appointment of Committees
 - 3.1 Press Release
 - 3.2 Evaluation Committee on International Collaboration
 - 3.3 IAPWS Awards Committees (Honorary Fellow and Helmholtz)
 - 3.4 IAPWS Restructuring (Committees and Task Forces. Vejle Minutes, Attachment 2)
 - 3.5 IAPWS Statutes and By-Laws
 - 3.6 Other business requiring special/extensive discussions
- 4. EC Mandate to Working Groups and Membership
 - 4.1 Releases, Guidelines and Certified Research Needs (New and Expiring)
 - 4.2 WG Directions
- 5. Preview by WG Chairpersons of Week's Activities

Friday, 3 September 2004. Executive Meeting. (9:00am – 12:00noon)

- 6. Acceptance of Minutes of Previous Meeting
- 7. President's Report
- 8. Report and Recommendations of TPWS
- 9. Report and Recommendations of IRS
- 10. Report and Recommendations of PCAS
- 11. Report and Recommendations of PCC
- 12. Editorial Committee Report
- 13. Membership and Associates
 - 13.1 Report on Membership (Including Members Defaulting on Dues)
- 14. Executive Secretary's Report
 - 14.1 Financial, Auditors and Dues
 - 14.2 Time and Place of 2005/2006 Meetings
- 15. Guidelines, Releases, Certified Research Needs and International Collaborations
- 16. IAPWS Awards (Helmholtz and Honorary Fellowship)
- 17. Election of Officers for 2005/2006
- 18. New Business
 - 17.1 IAPWS Restructuring
 - 17.2 Press Release
 - 17.3 14th ICPWS Report
- 19. Adjournment



STATUTES & BY-LAWS

- Task Group: Harvey (Chair), Assael, Cooper, Miyagawa
- Mandate from 2003 meeting (Minute 12.3):
“Look primarily at the areas of documents and awards within the Statutes and By-Laws.”
- Reasons: Duplication in existing Statutes and By-Laws, some documents not mentioned, most awards (Gibbs, Helmholtz) not mentioned, some procedures did not reflect current practice or were ambiguous.
- General Philosophy: Make Statutes simpler since they are harder to change. Put details in By-Laws.

CHANGES TO STATUTES

- Remove details about Releases & Guidelines (now in By-Laws), keep statement authorizing documents (Section 2.2).
- Add sentence authorizing awards (Section 5.3.3)

CHANGES TO BY-LAWS

- Define existing types of documents (Release, Guideline, Supplementary Release, Advisory Note), EC may issue others (Section 3).
- Procedures for adopting documents adjusted to reflect current practice, possibility of electronic distribution (Sections 3, 6).
- Awards: Addition of Gibbs and Helmholtz, further explanation of IAPWS Fellow procedure. All reflect current ways of doing things. (Section 7).

STATUTES AND BY-LAWS: FURTHER COMMENTS

- Task Group restricted itself to narrow mandate (documents, awards).
- There may be other changes to Statutes and By-Laws that should be considered for the next ICPWS. Any Task Group for a comprehensive review of Statutes and By-Laws should be formed at least two years in advance.
- Possible areas for change:
 - 1) Move details of ICRNs to By-Laws?
 - 2) Do we need the General Meeting to set policy, or should it just be informational?
 - 3) Something in By-Laws about Website?
 - 4) Update postal ballot procedures?

Schedule
IAPWS Meetings and ICPWS
Kyoto, Japan. 29 August – 3 September 2004
(Kyoto International Conference Hall)

Sunday 29 Aug. **9:00am EC Initial Meeting**

10:30am TPWS/IRS Joint Meeting
10:30am PCAS Separate Meeting
10:30am PCC Separate Meeting
1:30pm Meeting of all WGs

Registration for ICPWS will be from 3:00-7:00pm

5-7:00pm IAPWS Informal Reception
(Swan Banquet Hall)

Monday 30 Aug. 9:00am. Opening Plenary Session – ICPWS
2:00pm Poster Session - ICPWS
3:30pm. ICPWS Symposia - Afternoon

Tuesday 31 Aug. 9:00am. ICPWS Symposia All Day
3:40pm Poster Session - ICPWS

5:10-6:00pm General Meeting of IAPWS

Wednesday 1 Sept. 9:00am ICPWS Symposia – Morning
1:30pm Excursion

Thursday 2 Sept. 9:00am. ICPWS Symposia All Day
7:00pm. IAPWS Banquet (Sakura Banquet Hall)

Friday 3 Sept. **9:00am. Executive Meeting (9:00 - 12:00noon)**
(To include one member from each National Delegation)

TPWS - Thermophysical Properties of Water and Steam WG
PCAS - Physical Chemistry of Aqueous Solutions WG
PCC - Power Cycle Chemistry WG
IRS - Industrial Requirements and Solutions WG

Barry Dooley
16 August 2004

